



## Superintendent of Public Works

### *Savanna, IL*

The City of Savanna, Illinois is taking applications for the position of Superintendent of Public Works. Savanna has a population of roughly 3,000 persons in Carroll County, in northwest Illinois. The city's public works department is ordinarily staffed by a Superintendent with an office in the city hall building and 7 persons working from the city garage. The successful candidate for Superintendent of Public Works must have excellent computer skills. Muni-Link, Code Red, and iWorQ are the primary specialized computer programs in use within the department.

### **Community Heritage**

The City of Savanna has had a substantial population loss occurring between the middle 1980s through the year 2,000 as a result of changes in the yard switching practices of two railroads and the closure of the Savanna Army Depot. Before those events, the City's population was roughly 5,300 persons. As a result of those events, the City's population today is roughly 3,000 persons. This leaves the City with just as many streets, sidewalks, fresh and wastewater pipelines as before but with a much lower tax base. Also, the City finds itself with many empty and degrading residential structures that once served as homes to over 5,000 residents.

On the other hand, the City is blessed with its location of natural beauty on which we must capitalize. The City's western boundary is its Mississippi Riverfront unsurpassed public access and use. The City's northern boundary is the Mississippi Palisades State Park, which is comprised of nearly 3,000 acres of hiking trails and bluff cliff lookouts over the river. These features are beginning to attract persons seeking second homes or to retire at a peaceful location. We have recently established a business improvement district supported by a 1% sales tax on certain sales which is being used to retain a well-known architectural firm and a separate engineering firm to assist us in our development. See the City's website at [exploresavanna.com](http://exploresavanna.com) for a closer look at us.

All this means that the successful candidate for our Superintendent of Public Works must bring an expansive vision with exciting ideas and the motivation to bring the successful management and improvement of our streets, our infrastructure and our housing despite the challenges of our population loss. This successful candidate will focus on making our city services effective and cost-efficient and will do all those things which will make our City an increasing attraction to new arrivals.

The successful candidate must be highly computer literate and must become very comfortable with using such municipal software programs as "Muni-Link" and "Code Red." The successful candidate must be able to work very closely with white collar staff inside the City Hall building as well as the seven skilled tradesmen working outdoors from our City Garage and must above all else be committed to excellence in the performance of his duties.

The City's corporate authority is comprised of a Mayor and eight Aldermen who work through several committees, one of which is the Public Works Committee with which the successful candidate must work closely particularly on selection of public projects and compliance with budgetary constraints.

The Superintendent of Public Works is appointed by the Mayor with the advice and consent of the City Council. The City Council meets twice per month.

***Qualifications:***

- Minimum of four years direct experience in overseeing construction of roads, water systems, buildings of all kinds.
- Supervisory and budgetary experience
- Willingness to pursue additional training and certifications recommended by the Public Works Committee
- Excellent communication skills
- Proven ability to work well with other under stress of time and budgets
- Proven ability to work with the public in a courteous and friendly manner as persons interact with the City on large and small projects

***Salary and Benefits:***

This will be a professional, salaried position and therefore is not paid on an hourly basis. The successful candidate will be required to be at work either in City Hall, or at the City Garage or at a job site from 8:00 a.m. to 4:30 p.m. daily plus whatever additional hours may be needed for the professional performance of the job duties.

The starting salary will be set between \$60,000 and \$85,000 annually and will not be adjusted during the first year. Thereafter, increases in salary may be allowed above cost of living to reflect exceptional performance.

The successful candidate will be provided coverage under the City's health and hospitalization policy; spouses and family members may be covered at an additional charge. Eighty hours of paid vacation is provided for the first year.

The position is covered by the Illinois Municipal Retirement Fund.

***Application and Questions:***

Application, cover letter and resume can be submitted via email to the City Budget Officer at the following address: [b.hatteberg@savanna-il.us](mailto:b.hatteberg@savanna-il.us).

Questions may be presented to Ms. Hatteberg at the same email address.

***Equal Employment Opportunity:***

The City of Savanna is an Equal Employment Opportunity Employer and is a committed member of the Illinois Municipal League