

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL IN
THE CITY OF SAVANNA, CARROLL COUNTY, ILLINOIS, ON TUESDAY, APRIL 14, 2026
AT 6:00 P.M. IN THE COUNCIL CHAMBERS AT 333 CHICAGO AVENUE,
SAVANNA, ILLINOIS 61074**

CALL TO ORDER:

Mayor Jeff Griswold called the meeting to order on said date at 6:00 P.M. Notice of the meeting was delivered to all Council members and posted at 333 Chicago Ave, Savanna, Illinois, in accordance with the State of Illinois Open Meetings Act.

PLEDGE OF ALLEGIANCE:

Mayor Jeff Griswold led the Council in the Pledge of Allegiance.

ROLL CALL/ESTABLISHMENT OF QUORUM:

Mayor Jeff Griswold established a quorum. Member presents were Mayor Jeff Griswold, Pat Sanchez, Katie Herrig, Nick Law, Jacob Helms, Jim Friedenbach, and Rob Davies. Also present was City Attorney Scott Anderson, Budget Officer Brittany Hatteberg, Assistant Superintendent of Public Works Eric Hartman, Fire Chief Scott Parker, Police Chief Don Stephens, Mike Miller, Mike Nester, Tara Walters with MSA, Liandra LaShelle, Scott Miller, and Marne LaShelle.

APPROVAL OF AGENDA:

Rob Davies motioned to approve the agenda as presented, Pat Sanchez seconded. All voting in favor, none opposed. Motion passed.

EXECUTIVE SESSION:

5 ILCS 120/2 (C)(1) Consideration of the Appointment, Employment, Compensation, Discipline, Performance, Dismissal of Specific Employees, or To Hear Testimony on a Complaint Lodged Against an Employee: Mayor Griswold asked for a motion to go into Executive Session. Pat Sanchez motioned to enter into a brief executive session at 6:01 P.M., Nick Law seconded. All voting in favor, none opposed. Motion passed. The council returned to open session at, Nick Law motioned to return at 6:20 P.M., seconded by Katie Herrig. All voting in favor, none opposed. Motion passed.

APPROVAL OF MINUTES:

Consideration of the Minutes of the March 24, 2026 Regular Meeting: After a brief review, Rob Davies motioned to approve the March 24, 2026 minutes, seconded by Pat Sanchez. All voting in favor, none opposed. Motion passed.

MONTHLY REPORTS:

Financial, Police, Fire, and Public Works March 2026: After a brief discussion, Pat Sanchez motioned to accept the reports, Katie Herrig seconded. All voting in favor, none opposed. Motion passed.

COMMITTEE REPORTS:

Hotel/Motel Committee, 4-7-26: Katie Herrig reviewed the Hotel/Motel meeting from April 7th. Pat Sanchez motioned to approve the committee report, seconded by Rob Davies. All voting in favor, none opposed. Motion passed.

TIF Joint Review Board, 4-8-26: Mayor Griswold gave a review of the meeting. Jocelyn Boyd was appointed as the Public Person for the meeting. Pat Sanchez motioned to approve the report, Nick Law seconded. All voting in favor, none opposed. Motion passed.

Finance Committee, 4-14-26: Pat Sanchez reviewed the Finance meeting held before the Council Meeting. The annual budget numbers were briefly reviewed with no questions. The 2-year report was briefly reviewed. Licensing and permits will be due in April. Chair Pat Sanchez, Budget Officer Brittany

Hatteberg, and City Attorney Scott Anderson will be meeting to decide the next step for the past due invoices.

WA/SW/RF In-Active Write Offs: Budget Officer Brittany Hatteberg compiled a list to be considered as write offs. Pat Sanchez motioned to approve Budget Officer Brittany Hatteberg's list of accounts to be written off, Rob Davies seconded. Jacob Helms questioned whether all properties have been shut off. Nick Law asked whether any liens had been placed. On properties that have been demolished by law, you can't place a lien if the City used grant money to demolish. Roll call vote aye: Jim Friedenbach, Rob Davies, Jacob Helms, Katie Herrig, Nick Law, and Pat Sanchez. Nay: None. Motion passed.

WARRANT #12:

Bills for the Month of March Totaling \$485,546.07: After a brief discussion, Pat Sanchez motioned to approve Warrant #12, seconded by Nick Law. Roll call vote aye: Jim Friedenbach, Rob Davies, Jacob Helms, Katie Herrig, Nick Law, and Pat Sanchez. Nay: None. Motion passed.

Pool 13 Demolition, Award: Tara Walters with MSA reviewed the public bid opening and recommends the award of the demolition of the Pool 13 building to Kleckner Excavating with a bid of \$26,950. The payment will be made from Business Development District Funds. Pat Sanchez motioned to approve the bid and award demolition to Kleckner Excavating, seconded by Nick Law. Roll call vote aye: Jacob Helms, Katie Herrig, Nick Law, Pat Sanchez, Jim Friedenbach, and Rob Davies. Nay: None. Motion passed.

UNFINISHED BUSINESS:

MSA, Project Update: Tara Walters stated there was no update for this meeting.

NEW BUSINESS:

FY 2026/2027 Salary Adjustments: Pat Sanchez motioned for the public works, administrative, and one department head to receive a salary adjustment of 3.5% beginning on first check in May 2026, seconded by Nick Law. Roll call vote aye: Katie Herrig, Nick Law, Pat Sanchez, Jim Friedenbach, Rob Davies, and Jacob Helms. Nay: None. Motion passed.

Marketing Consultant Agreement: Mayor Jeff Griswold reviewed the agreement for Brienna Junk, after discussion it was recommended her yearly salary would go to \$47,000. Rob Davies motioned to approve the marketing consultant agreement, Katie Herrig seconded. Roll call vote aye: Nick Law, Pat Sanchez, Jim Friedenbach, Rob Davies, Jacob Helms, and Katie Herrig. Nay: None. Motion passed.

Donation of Land to the City: Mayor Jeff Griswold informed the Council that the Kistler family has contacted him about possibly donating some land to the City for a park or green space in Duane Kistler's name. The discussion included the need to conduct an environmental impact assessment. This will be discussed further in the future. City Attorney Scott Anderson will look into potential future liability if the City takes possession.

Proclamation, National Week of the Young Child: Mayor Jeff Griswold read the proclamation for the National Week of the Child and will correct the mayor's name and sign the proclamation.

Ordinance, Authorize Sale of Surplus Property, High School and Pool 13:

Ordinance, Authorize Sale of Surplus Property, 3 Axon Tasers: Mayor Jeff Griswold requested to combine the two ordinances for sale of surplus property. Pat Sanchez motioned for approval of first reading for the Sale of Surplus Property for High School and Pool 13 and 3 Axon Tasers, Rob Davies seconded. Roll call vote aye: Pat Sanchez, Jim Friedenbach, Rob Davies, Jacob Helms, Katie Herrig, and Nick Law. Nay: None. Motion passed.

Ordinance, Annual Budget Fiscal Year 2026-2027: After a brief review, Pat Sanchez motioned to approve the Annual Budget Fiscal Year 2026-2027 on first reading, seconded by Katie Herrig. All voting in favor, none opposed. Motion passed.

Ordinance, Amending Title 7, Chapter 3, Section 11, Garbage and Recycling Collection and Disposal: Budget Officer Brittany Hatteberg explained there will be an increase in the rate with Republic starting May 1st of 3.5%. Pat Sanchez motioned to approve the first read, and Rob Davies seconded. Roll call vote aye: Jim Friedenbach, Rob Davies, Jacob Helms, Katie Herrig, Nick Law, and Pat Sanchez. Nay: None. Motion passed.

Request for Unbudgeted Funds, Pinnacle Tower, Well #4, and Well #3 Roofs: Mayor Jeff Griswold explained there was a leak at the Pinnacle Tower, but as the person was in town and it was budgeted at \$20,000, he requested the person also do the Veterans Memorial work and Wells 3 & 4 roofs and the bill was only \$14,782. Jim Friedenbach motioned to approve the **Unbudgeted Funds, Pinnacle Tower, Well #4, and Well #3 Roofs**, and Nick Law seconded. Funds to be paid out of the Water System Improvement Fund 35. Roll call vote aye: Rob Davies, Jacob Helms, Katie Herrig, Nick Law, Pat Sanchez, and Jim Friedenbach. Nay: None. Motion passed.

CITIZENS, COUNCIL, MEMBERS:

Marne LaShelle asked about the agendas and minutes online on the new website. Mayor Jeff Griswold stated that the new website is a work in progress, a temporary issue, and will hopefully be fixed soon.

Scott Miller presented the Council with a new picture and blueprint layout of his proposed laundromat on the lot of his business on Main Street, Papa Chubby's. He is looking for a building permit variance. City Attorney Scott Anderson stated this is new information to be reviewed. The issue is not on tonight's agenda so nothing can be voted on immediately. The calculations for parking requirements could not be gained from previous information. A site plan is still needed to determine property lines and setbacks.

Fire Chief Scott Parker asked to recognize Lt. Nick Meeker and his assistance with the lightning strike which caused a fire at Sippi-Side last week. He used the squad's fire extinguishers to knock down the fire until the fire department arrived and then immediately assisted with the hoses.

EXECUTIVE SESSION:

5 ILCS 120/2 (C)(1) Consideration of the Appointment, Employment, Compensation, Discipline, Performance, Dismissal of Specific Employees, or To Hear Testimony on a Complaint Lodged Against an Employee: Mayor Jeff Griswold asked for a motion to go into Executive Session. Nick Law motioned to enter executive session at 7:13 P.M., seconded by Pat Sanchez. All voting in favor, none opposed. Motion passed.

Council returned to open session at 8:21 P.M. All voting in favor, none opposed. Motion passed.

ADJOURNMENT:

Mayor Griswold motioned to adjourn the meeting at 8:22 P.M., Katie Herrig seconded. All voting in favor, none opposed. Motion passed.

Minutes composed by Rhonda Weiss, City Clerk.