

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE SAVANNA CITY COUNCIL IN
THE CITY OF SAVANNA, CARROLL COUNTY, ILLINOIS, ON TUESDAY, MARCH 8, 2022,
AT 7:00 P.M. IN THE COUNCIL CHAMBERS AT 333 CHICAGO AVEUNE, SAVANNA,
ILLINOIS 61074**

CALL TO ORDER:

Mayor Chris Lain called the meeting to order on the said date at 7:02 P.M. Notice of the meeting was delivered to all Council members and posted at 333 Chicago Avenue, Savanna, Illinois, in accordance with the State of Illinois Open Meetings Act.

PLEDGE OF ALLEGIANCE:

Mayor Chris Lain led the Council in the pledge of allegiance.

ROLL CALL / ESTABLISH QUORUM:

Mayor Chris Lain declared the establishment of a quorum with members in attendance Mayor Chris Lain, Jocelyn Boyd, Nick Law, Jim Friedenbach, Jeff Griswold, Tevan Hartman, Peter King, Pat Sanchez, and Deb Long was absent. Non-members in attendance Comptroller/Treasurer Brittany Hatteberg, Attorney Phil Jensen, Fire Chief Scott Wolfe, Superintendent of Public Works Brent Corey, Police Chief Jeff Doran, News Media: Michael Miller, Linda Grissinger, Marne LaShelle, Hotel/Motel Consultant Brienna Junk and City Clerk Betsy Kinder.

APPROVAL OF AGENDA:

After review, **Jocelyn Boyd motioned to approve the agenda, seconded by Pat Sanchez.** All voting in favor, none opposed. Motion passed.

APPROVAL OF MINUTES:

Consideration of the Minutes of the February 22, 2022 Regular Meeting: After a brief review, Jocelyn Boyd pointed out a couple corrections, **Pat Sanchez motioned to approve the Regular Meeting Minutes with corrections, seconded by Peter King.** All voting in favor, none opposed. Motion passed.

Minutes from the Executive Session Meeting on September 28, 2021: After a brief review, **Pat Sanchez motioned to approve the Executive Minutes from September 28, 2021, seconded by Jocelyn Boyd.** All voting in favor, none opposed, Motion passed.

Minutes from the Executive Session Meeting on October 26, 2021: After a brief review, **Nick Law motioned to approve the Executive Minutes from October 26, 2021, seconded by Tevan Hartman.** All voting in favor, none opposed. Motion passed.

COMMITTEE REPORTS:

Finance Committee 2-24-22: Pat Sanchez gave an update on the Financial Report and Accounts Receivable. After a brief review, **Jocelyn Boyd motioned to approve the Finance Committee report as given, seconded by Tevan Hartman.** All voting in favor, none opposed. Motion passed.

Ordinance/Public Relations Committee, 3-1-22: Mayor Chris Lain gave an update from the meeting. The only item on the agenda was the ordinance on charging a terminal fee on gaming machines for \$250.00 annually per machine. After a brief discussion, **Pat Sanchez motioned to approve the Ordinance/Public Relations Committee report as given, seconded by Jocelyn Boyd.** All voting in favor, none opposed. Motion passed.

Personnel Committee 3-2-22:

Review and Promotion Recommendation, Public Works Employee: Jeff Griswold discussed the recommendation from Superintendent of Public Works Brent Corey to have Ethan Ritchie be taken off his probationary period and be put on full time, with an increase of wage to go from \$17.50 per hour to \$19.50 per hour starting as of February 27, 2022. After a brief review, **Jeff Griswold made a motion to take Ethan Ritchie to Full Time at the rate of \$19.50 per hour effective February 27, 2022, seconded by Jim Friedenbach.** Roll Call Vote Aye: Pat Sanchez, Jim Friedenbach, Jocelyn Boyd, Nick Law, Peter King, Jeff Griswold, and Tevan Hartman. Nay: None. Motion passed.

Setting and Hire of Public Works Employee: Jeff Griswold updated the council that Superintendent of Public Works Brent Corey would like to hire Aaron Ritenour on at the probation rate of \$17.50 per hour, effective of whenever he can start, which would be as soon as March 9, 2022. After a brief review, **Jeff Griswold motioned to approve the hiring of Aaron Ritenour at the rate of \$17.50 per hour when he can start, seconded by Jim Friedenbach.** Roll Call Vote Aye: Pat Sanchez, Jim Friedenbach, Jocelyn Boyd, Nick Law, Peter King, Jeff Griswold, and Tevan Hartman. Nay: None. Motion passed.

Review and Promotion Recommendation, Administrative Employee: Comptroller/Treasurer Brittany Hatteberg updated the committee on cross training Administrative Staff. Currently Darian Sanchez is training and she would like an hourly wage increase from \$15.75 per hour to \$17.00 per hour, effective March 13, 2022. After a brief review, **Jeff Griswold motioned to approve the increase of Darian Sanchez's wages from \$15.75 to \$17.00 per hour with an effective date March 13, 2022, seconded by Peter King.** Roll Call Vote Aye: Jim Friedenbach, Jocelyn Boyd, Nick Law, Peter King, Jeff Griswold, and Tevan Hartman. Abstain: Pat Sanchez. Nay: None. Motion passed.

Discussion of HRA Payout: It was stated Tiffany Stretton requested a pay out on the HRA contributions given by the city. After a brief review on the differences between an HRA, HSA, and Contribution of Health Care Expenses, **Jeff Griswold motioned to table this until Attorney Phil Jensen can review it, seconded by Nick Law.** All voting in favor, none opposed. Motion passed.

After a brief review, **Pat Sanchez motioned to approve the Personnel Committee report as given, seconded by Jocelyn Boyd.** All voting in favor, none opposed. Motion passed.

Water/Sewer/Refuse/Street and Alley Committee 3-2-22: Pat Sanchez reported that currently Superintendent of Public Works Brent Corey and Jared Fluhr with MSA are checking on projects and costs, they will report back to the council at a later date. The next committee meeting will be April 6, 2022 at 4:00 P.M. After a brief review, **Peter King motioned to approve the Water/Sewer/Refuse/Street and Alley Committee report as given, seconded by Nick Law.** All voting in favor, none opposed. Motion passed.

Personnel Committee 3-8-22:

Setting of Wage and Hiring of Administrative Employee: Comptroller/Treasurer Brittany Hatteberg recommended hiring Rebecca Ritchie at a probationary rate of \$17.00 per hour, with her start date to be determined. After a brief review, **Pat Sanchez motioned to approve the hiring of Rebecca Ritchie at the hourly rate of \$17.00 per hour, seconded by Nick Law.** Roll Call Vote Aye: Pat Sanchez, Jim Friedenbach, Jocelyn Boyd, Nick Law, Peter King, Jeff Griswold, and Tevan Hartman. Nay: None. Motion passed.

After a brief discussion, **Peter King motioned to approve the Personnel Committee report as given, seconded by Jocelyn Boyd.** All voting in favor, none opposed. Motion passed.

Finance Committee, 3-8-22: Pat Sanchez reported that there is one account receivable on the list for Jerry Gendreau in the amount of \$975.62. Comptroller/Treasurer Brittany Hatteberg sent an invoice and a past due letter after 30 days of not receiving payment.

Request for Non-Budgeted Funds, Combination Sewer/Vac Truck, Public Works Department: After a brief discussion, **Pat Sanchez motioned to release the \$100,000.00 funds allocated for 2 1-ton trucks to be used towards the purchase of the Combination Sewer/Vac Truck, these funds will be taken from Sewer System Improvement Fund, Water System Improvement Fund, Public Ways and Property Improvement Fund, seconded by Jocelyn Boyd.** Roll Call Vote Aye: Pat Sanchez, Jim Friedenbach, Jocelyn Boyd, Nick Law, Peter King, Jeff Griswold, and Tevan Hartman. Nay: None. Motion passed.

After a brief review, **Pat Sanchez motioned approve the purchase of the Combination Sewer/Vac with Financing from Tax-Exempt Leasing Corporation, in the amount of \$234,353.70 to be paid back from Sewer System Improvement Fund, Water System Improvement Fund, Public Ways and Property Improvement Fund, and Street Depreciation Fund, seconded by Nick Law.** Roll Call Vote Aye: Jim Friedenbach, Jeff Griswold, Nick Law, Tevan Hartman, Pat Sanchez, Jocelyn Boyd, and Peter King. Nay: None. Motion passed.

Request for Non-Budgeted Funds, Necessary PPE Upgrade, Public Works Department: Superintendent of Public Works Brent Corey stated this was for a badger box/trench box with it being paid 50/50 from Sewer System Improvement Fund and Water System Improvement Fund. After a brief review, **Pat Sanchez motioned to approve the purchase of the badger box/trench box needed at the cost of \$7,166.00 being split 50/50 from Sewer System Improvement Fund and Water System Improvement Fund, seconded by Peter King.** Roll Call Vote Aye: Jim Friedenbach, Jeff Griswold, Nick Law, Tevan Hartman, Pat Sanchez, Jocelyn Boyd, and Peter King. Nay: None. Motion passed.

Request for Funds, Accounting Service TIF #2: Mayor Chris Lain stated Comptroller/Treasurer Brittany Hatteberg completed this report when in the past it was done by Community Funding and Planning Services. He stated he would like to pay her the full amount budgeted of \$1,500.00 as a consultant. After a brief review, **Jeff Griswold motioned to pay Comptroller/Treasurer Brittany Hatteberg \$1,500.00 as a consultant receiving a 1099 for completing the TIF #2 Report, seconded by Nick Law.** Roll Call Vote Aye: Jim Friedenbach, Jeff Griswold, Nick Law, Tevan Hartman, Pat Sanchez, Jocelyn Boyd, and Peter King. Nay: None. Motion passed.

Marketing Consultant Service Agreement: After a brief discussion, **Pat Sanchez motioned to change hours for Hotel/Motel Consultant Brienna Junk to show as a yearly total rather than a weekly amount. Her new yearly hours would be 1,560 to be used as needed at the rate of \$30 per hour and \$20 per meeting to attend monthly Hotel/Motel Meetings, seconded by Peter King.** Roll Call Vote Aye: Jim Friedenbach, Jeff Griswold, Nick Law, Tevan Hartman, Pat Sanchez, Jocelyn Boyd, and Peter King. Nay: None. Motion passed.

WARRANT #11:

Bills for the Month of February 2022 Totaling \$199,044.23:

After a brief review, **Pat Sanchez motioned to approve Warrant #11, Bills for the Month of February Totaling \$199,044.23, seconded by Jocelyn Boyd.** Roll Call Vote Aye: Jim Friedenbach, Jeff Griswold, Nick Law, Tevan Hartman, Pat Sanchez, Jocelyn Boyd, and Peter King. Nay: None. Motion passed.

MONTHLY REPORTS:

Financial, Police, Fire and Public Works for February 2022: After a brief review, **Jeff Griswold** motioned to approve the reports as given, seconded by **Jim Friedenbach**. All in favor, none opposed. Motion passed.

UNFINISHED BUSINESS:

Project Update, MSA: Jared Fluhr with MSA had updates on a handout that was given out at the meeting on upcoming projects.

Ordinance, Amending Title 3, Chapter 2, Section 1, Schedule of Fees: After a brief review, **Peter King** motioned to put the **\$250.00 per video gaming terminal fee on first read at this time, seconded by Pat Sanchez**. All voting in favor, none opposed at this time. Motion passed.

NEW BUSINESS: None.

CITIZENS, COMMITTEE MEMBER:

Pat Sanchez stated there will be a Finance Meeting on March 14 at 10:00 A.M. and a Water/Sewer/Refuse/Street and Alley Meeting on April 6 at 4:00 P.M. Jim Friedenbach asked if letters had been sent out for back Hotel/Motel taxes, Mayor Chris Lain will send them out. Peter King had questions on Economic Interest Statement, Comptroller/Treasurer Brittany Hatteberg had a handout to help answer those questions which was also printed in the IML Magazine for the month. Fire Chief Scott Wolfe reported they had completed an ice rescue training and that the new fire boat was being built now and should be complete in a couple weeks. Fire Chief Scott Wolfe also stated the Firemen's breakfast is April 10th. Marne LaShelle asked if Pike Road would be done this year. She also asked about the burnt house on Chicago Avenue. Mayor Chris Lain said yes Pike Road will be done this year and the burnt house is being addressed at this time and should be taken down possibly by July. Linda Grissinger had concerns about the house on Bowen Street. Superintendent of Public Works Brent Corey is working on getting these issues fixed.

ADJOURNMENT:

With nothing further, **Mayor Chris Lain made a motion to adjourn at 9:01 P.M.**

Minutes composed by Betsy Kinder, City Clerk.